

## Purdue University Assessment Specialist

Posting [LINK](#)

### Job Summary

This Assessment Specialist will support the Office of Engagement and the Office of Experiential Education. This person will support both units by overseeing data collection, conducting all facets of an evaluation process, or the assessment of learning and developmental outcomes. As one member of a team of Assessment Professionals, within the unit of IDA+A, this person will work to help multiple campus partners implement rigorous and inclusive measures on learning, success, and development to ensure continuous improvement. Because of that, the Assessment Specialist must work across all constituencies of Purdue University, including but not limited to all types of instructors or faculty, staff, undergraduate and graduate students, senior administrators, alumni, and business or community partners. **SOME remote work is possible with this role.**

### Required

- Bachelor's Degree
- Two or more years of experience in higher education
- A passion for helping others use and make sense of data to improve their practices (teaching, programming, curriculum, etc.) and make evidence-informed decisions
- Analyze situations and develop innovative, effective evaluation or assessment methodologies that are appropriate for the question being raised or issue needing to be addressed
- Ability to analyze data, interpret findings, and make information as useful as possible for practitioners and decision-makers
- Elevate discussions around equity, diversity and inclusion within and around experiential education and/or HIPs
- Build and sustain meaningful relationships with a diverse set of faculty and staff
- Ability to prepare a set of reports that are each tailored to specific audience in higher education (administrators, faculty leaders, non-tenure track faculty, staff, and student leaders)
- Demonstrated comfort in working with Qualtrics, the entire Microsoft Suite (especially robust use of Excel), and some experiences with SPSS or another analytical platform
- Multi-task and manage several data collection and analysis projects simultaneously while remaining attentive to details
- Ability to identify general, generic, interdisciplinary, or transdisciplinary learning outcomes and measures used to assess them
- Ability to plan robust data collection and evaluation methods that help Purdue articulate its societal impact
- Ability to name all or most of the types of high impact practices (HIPs) in higher education
- Ability to articulate all or most of the key elements or ingredients of HIPs

### Preferred

- Master's Degree

#### **Additional Information**

- Purdue will not sponsor employment authorization for this position
- A background check is required for employment in this position
- FLSA: Exempt (Not Eligible for Overtime)
- Retirement Eligibility: Defined Contributions Waiting Period
- Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities and veterans are encouraged to apply.
- Salary range - Entry: \$45,400, Mid-point: \$63,100, Maximum: \$80,800
- **Review of applications will begin during the week of July 25, 2022 and continue until the role is filled. To be considered early on in this process, please make sure your resume and cover letter are submitted by or before 7/25/2022.**